

SAB Meeting of November 19, 2003
P&P and other items
R. Waxman, representing DASC

1. P&P items

- As DASC representative, I did outline the process that DASC is following to revamp the DASC P&P documents. There was general agreement that we are acting responsibly.
- The current draft of the SAB P&P was discussed. The next draft, edited with respect to the discussions today, and other deliberations to follow, will become available for our review sometime in December 2003. The current draft is undergoing rapid change.
- The SAB section on “appeals” is being actively discussed and revised. The SAB views the appeals process as complex and that this section needs much work.
- There is a section on “Financial Reporting,” which I believe is missing from the DASC P&P documents, and needs to be added. For accounts of less than \$25,000, financial reports are due to the SAB. For accounts of more than \$25,000, reports must go to the IEEE SA.
- DASC has a P&P action item stated in the minutes. The AI is to send the DASC approved P&P documents to the SAB for SAB confirmation by December 18, 2003 (date is based on the schedule in the DASC defined “Process for Review of DASC Governance.”) DASC may start acting on its own DASC approved P&Ps, and need not wait for the formal confirmation from SAB. As mentioned in the DASC process, final tweaks in the documents may be required after SAB reviews the DASC documents and again, after the SAB makes final its own P&P sometime in early 2004. There is no need to send the DASC documents to IEEE SA AUDCOM on December 18, 2003, contrary to the statement in the DASC process document.

2. Other items

- There was discussion on the desire of SAB that a means may be found to link standards committees with their “sister” technical committees. This would apply to the DASC and DATC. A formal liaison on the steering committee might be a way to start. DASC has a SAB action item to discuss this idea and report to SAB on an approach to meeting this goal.

NOTE: This topic also was discussed and the idea encouraged at the TAB EXCOM meeting on December 20, 2003.

At the TAB meeting, and again at the BoG Caucus in the evening of December 20, 2003, Carl Chang (CS President in 2004) presented the evolving Strategy Document #5 (SP-5) which will evolve over the next 7 years. SP-5 is based on a “Model Service Organization” of the CS. Interoperability and communication among standards entities, technical committee entities, conferences and tutorials, publications, etc. are the underlying theme of SP-5. I will get a copy of the documentation to send (by e-mail) to you, or send you a web pointer. The plan, if implemented well, will be a real member benefit, hopefully operating transparently to our present organization and giving members the ability to interact among the various entities in an autonomic fashion.

- There is a new book publishing initiative, which presents an opportunity to individuals in standards groups (and others), to write books on their field showing how their standard may be used in their particular discipline. For example, one might write a book on “The Ontology of Digital Design,” or “A Standards Based Approach to Digital Design,” or “A Standards Based Approach to Digital Synthesis.” These books are not meant to be discussions of the semantics and syntax of a standard (e.g. the VHDL LRM). Rather, the books should deal more with methodology and how a particular standard or group of standards might be used to improve or streamline the methodology. I would like to discuss this with you in more detail. Angela Burgess, IEEE CS Publisher, presented this new initiative to the SAB and is the appropriate contact point. This initiative is in partnership with Wiley Publishers. I have asked Angela to send me more details, which I will forward to you when I receive them.